

CRAFTACULAR

Handmade Market Vendor Application

Saturday, 29 September 2018

10am to 2pm

at

Maize Recreation Commission

10100 Grady Ave.

Maize, KS 67101

Thank you for your interest in being a Craftacular Handmade Market Vendor! This show will feature makers who offer a variety of high-quality, handmade-in-Kansas goods. Craftacular is all about celebrating the art and soul of craft within our community; our goal is to promote local artisans, foster an appreciation for handmade culture, and provide a delightful shopping experience for all.

Semi-Juried Show

Vendors will be accepted largely on a first come, first serve basis, but we also reserve the right to refuse applications if the items do not meet the show's criteria (outlined on page 2) or if the limit for that particular product category has been reached. With so many great vendors applying, jurying is a difficult job, but it is done to ensure a healthy mix of products. Vendors whose applications are received after all spaces have been filled will be put on a waiting list; in the event that a space opens up, those vendors will then be contacted. We request that you please not send your booth fee until after we receive and approve your application; once a vendor is approved, an invoice will be sent to that vendor.

Booth Space Pricing

8' x 8' space: \$32

8' x 10' space: \$35

10' x 10' space: \$40

You will be able to choose your size on the application, and spaces will be given on a first come, first serve basis. You will also be asked if you are willing to accept a different size in case your first choice is not available.

Vendors are responsible for bringing their own tables, chairs, and any other display equipment they may need.

More Info & FAQs

What kind of products can vendors sell?

Anything handmade by you, or by a friend or family member whose product you are helping to sell. This includes but is not limited to sewn items, woodwork, knitting, crochet, jewelry, soap, original artwork, and so on. Art prints produced by a third party are also welcome, as long as the original images were created by you. Additionally, vendors may also sell craft supplies and books.

What products are not allowed?

In the spirit of celebrating handmade, we do not accept vendors who are selling non-handmade/resale items, such as Scentsy, Pink Zebra, Origami Owl, Jamberry, etc.

Can I share a booth?

Absolutely! You can split the cost and booth with another vendor if you wish. If you do this, be sure to include all of their information (type of items sold, website, etc.) on your application as well. (Or, if filling out two applications, please be sure they are submitted together.)

Can I purchase more than one booth space for one myself?

Because of the space available and our desire to include as many vendors as possible, we ask that vendors purchase no more than one space.

Set up and teardown

Set up will begin at 8:00am the morning of the show, but not earlier. Vendors must complete set-up by 9:50am. Teardown begins at 2:00pm, and must be finished by 3:00pm. All booth spaces are indoors. Vendors may not hang items or tape on walls.

Amenities, etc.

Food will not be provided, so please be sure to make arrangements beforehand. (We hope to have a food truck outside, but this has yet to be secured. We will keep you updated via emails!) If you need electricity for your booth, check the box in the application. As previously stated, vendors are responsible for providing their own chairs, tables, decor, etc.

How do I pay my booth fee?

You may pay via PayPal, check, or money order. Please **do not** include payment with your application. Once your application is approved, an invoice will then be sent to you. Payment will then be due within 2 weeks of receipt.

Cancellations

If you need to withdraw from the show, you must do so by August 27 to receive a full refund. Cancellations made between August 27 and September 17 will receive a half refund. Cancellations made after September 17 will not be refunded.

Where do I send my completed application?

Mail to:

Leanne Dougherty
c/o Moth and Rust
PO Box 241
Maize, KS 67101

or email to:

mothandrushandmade@gmail.com

Once your application is received, you will be notified via email. Do not send payment until your status as a vendor has been confirmed. Please be sure to send your payment within 2 weeks after receiving your invoice.

If you have any other questions:

You can email Leanne at mothandrushandmade@gmail.com, or send a message to <http://www.facebook.com/craftacularks>.

[Application begins below. Please keep the above portion.]

Vendor Application
Craftacular Handmade Market, September 29, 2018
APPLICATION DEADLINE IS SEPTEMBER 17, 2018

Business Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ Alt Phone: (____) _____

Email: _____ (please use an address that you check regularly, as this will be used as the primary contact method.)

Tax ID number: _____

(If you don't have a tax ID, check the box at the left to receive a special event sales tax ID.)

Website where your work can be viewed: _____

If a website is unavailable, please include photos of your product with this application.

General description and price range of the products you plan to have available at the market:

Which size of booth space would you like?

_____ **8' x 8' - \$32**

_____ **8' x 10' - \$35**

_____ **10' x 10' - \$40**

Do you need electricity at your booth?

Yes____ No____

If your preferred booth space isn't available, are you willing to purchase a different size?

Yes____ No____

Participation Agreement

The vendor agrees to indemnify and hold harmless Craftacular: Handmade Market and Maize Recreation Commission from and against all liability, claims, demands, losses, damages, levies, and causes of action or suits of any nature whatsoever arising out of or related to the applicant's activities at the 2018 Craftacular.

All federal, state, and local laws governing retail sales must be followed. I understand the rules and regulations of the show and will comply I realize that failure to comply may result in expulsion from the show.

Applicant Signature _____ Date _____